



Division of Forestry & Fire Protection  
 Community Forestry Program  
**GRANT APPLICATION**  
 CFDA 10.727

**RETURN THIS FORM TO:**  
 Division of Forestry & Fire Protection  
 Attn: Community Forestry Program  
 550 W 7<sup>th</sup> Avenue, Suite 1450  
 Anchorage, AK 99501  
 Phone: (907) 269-1005  
 Email: communityforestry@alaska.gov

This application is for a 100% reimbursable grant.  
 Applications must be returned by September 27, 2024. Grants will be awarded on a competitive basis.

**APPLICANT INFORMATION**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Person, if organization: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Type of applicant:  Individual  Multi-parcel group. List other group applicants' names: \_\_\_\_\_

Are you the landowner?  Yes  No

If you do not own the property, or if you own the property in partnership, you must have all landowners' signed permission:

Landowner Name: \_\_\_\_\_ Landowner Phone: \_\_\_\_\_

Landowner Signature \_\_\_\_\_ Name and Title (print) \_\_\_\_\_ Date \_\_\_\_\_

Provide your organization's **Universal Entity Identifier (UEI)** system number: \_\_\_\_\_

**PROPERTY LOCATION (fill in the most applicable lines for your property, not all lines are required, enter N/A if not applicable)**

Address if different from mailing address above: \_\_\_\_\_

Physical location description/directions: \_\_\_\_\_

Borough: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Latitude: \_\_\_\_\_  DD.dddd  DMS Longitude: \_\_\_\_\_  DD.dddd  DMS

**GRANT PROGRAM (Select the grant opportunity you are applying for)**

Green Infrastructure  Streambank Restoration  Invasive Trees  Phytoremediation

**PROJECT TITLE** \_\_\_\_\_

**APPLICANT'S REQUEST, AGREEMENT, ACKNOWLEDGEMENT, AND AUTHORIZATION**

- I request cost-share assistance to meet the objective of the grant indicated above. I have not yet started this project and I understand that if I begin the project before receiving written approval, I may be denied funding.
- I acknowledge that all records and documents retained by the Division of Forestry & Fire Protection related to this project may be subject to public disclosure under Alaska laws.
- I authorize a representative of the Division of Forestry & Fire Protection to have access to the project site area.
- I have attached a State of Alaska Substitute Form W-9, which is required for reimbursement.

\_\_\_\_\_  
**Applicant Signature** \_\_\_\_\_  
**Date**

*This institution is an equal opportunity provider. This funding is made possible by the USDA Forest Service.*



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*Instructions for applicants: Please complete the entire form. Proposals will be scored by a grant review committee and points awarded for each of the following categories. Applications must score a minimum of 70 points to be considered eligible for a grant. Include separate attachments with your application if needed. Funds for this program are made available through the USDA Forest Service and administered by the Alaska Department of Natural Resources, Division of Forestry & Fire Protection (DOF) Community Forestry Program.*

## **1. Proposal Content**

**1.1. Organizational Information (10 Points):** Provide a brief description of the organization. Identify project leaders and participants, and the responsibilities of involved parties.

**1.2. Project Overview (10 Points):** In a few sentences, describe the project goal(s) and scope of work to address the existing problem.

**1.3. Partnering Organizations (10 Points):** Identify partnering organizations for this project and their proposed contributions. Grant applications that include partnerships between local governments and local or regional non-profits are encouraged.

**1.4. Project Details and Activities (20 Points):** Refer to section 5.1 of the grant instructions for instructions on how to complete this section. Include maps and drawings of the project location(s). Be sure to refer to the instructions for the grant opportunity that you are applying for (Green Infrastructure, Streambank Restoration, Invasive Trees, Phytoremediation).

**1.5. Project Timeline (5 Points):** Provide a timeline of planned activities, deliverables, performance measures, events, etc.

**2. Deliverables:**

- Applicant acknowledges that they are required to submit a mid-report and a final report to DOF documenting the activities undertaken, barriers and lessons learned, maps and other relevant graphics, and the deliverables and outcomes achieved.
- Applicant acknowledges that if they issue formal news release it must first be approved by DNR staff and include appropriate recognition of DOF and the USDA Forest Service.
- Successful grantees acknowledge that upon project completion, they will provide a short article telling the story of their project, with references to DOF and the USDA Forest Service, local project partners, location, purpose, and outcomes, as well as provide 1-2 high quality images to accompany the article.

**2.1. Outcomes (10 Points):** Provide a bulleted list of expected outcomes for the project and relate your outcomes to the project timeline. Outcomes are qualitative indicators of project success.

**2.2. Metrics (10 Points):** Provide a bulleted list of metrics. Metrics are quantitative measures by which to evaluate project success. Include a description of how you will measure your metrics and track progress.

### **3. Budget:**

**Proposed Expenses (25 Points):** Complete the supplied Budget Form A. You may include your own detailed planning budget to supplement Form A, but it will not be allowed as a substitute for Form A.

### **4. Contact:**

**Mail or deliver proposal to:**

Alaska Community Forestry Program  
550 W. 7<sup>th</sup> Ave. Ste 1450  
Anchorage, AK 99501

**Email proposal to:**

[CommunityForestry@alaska.gov](mailto:CommunityForestry@alaska.gov)

**For additional information contact:**

Jim Renkert, Community Forestry  
Program Coordinator

[Jim.Renkert@alaska.gov](mailto:Jim.Renkert@alaska.gov)

907-269-8465

OR

Josh Hightower, Community Assistance  
Forester

[Josh.Hightower@alaska.gov](mailto:Josh.Hightower@alaska.gov)

907-269-8466

**Mission of the Alaska Community Forestry Program:**

***Help communities build effective, self-sustaining community forestry programs with strong local support.***

Grant funds provided to the State of Alaska Division of Forestry and Fire Protection from the USDA Forest Service.

*"In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information is also available in languages other than English"*